

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, September 5, 2025, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal
Dr. Stephanie Raglin, Vice Chair
Danielle Matlock
Shreeta Waldon
Julie Bowers-Pryor
Chris Holcomb
Stephanie Hoskins
John Schmidt

DEPARTMENT OF PROFESSIONAL LICENSING

Jeff Bardroff, Section Supervisor
Kristen Lawson, Commissioner
Lisa Traylor, Board Administrator
Daniel Leffel, Board Attorney
Chasity Wray, Fiscal

OTHERS IN ATTENDANCE

Eugene McFarland
Jeff Pitts
Andrea Tyndall
Brice Gibson
Jared Myers
Kosha Robbins
Rikki Wurts
Sean Smith

MEMBERS NOT PRESENT

Leon Heaton
Aaron Smallwood

CALL TO ORDER

- Dr. Raglin called the meeting to order at 10:00 a.m.
- Mrs. Traylor swore in Shreeta Waldon to the ADC board.
- All new board members introduced themselves to current board members and staff.
- Mrs. Matlock made a motion to nominate Karyn Hascal as Chair for the ADC board. Motion was seconded by Mrs. Bowers-Pryor, and the motion carried unanimously.
- Mrs. Matlock made a motion to nominate Dr. Raglin as Vice Chair of the ADC board. Motion was seconded by Mrs. Bowers-Pryor, and the motion was carried unanimously.

MINUTES

- Mrs. Matlock made a motion to approve August 1, regular board meeting minutes. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

DPL REPORT

- Commissioner Lawson informed the board that the temporary position for an additional ADC administrator has been sent to personnel and that she will be sitting with the state budget director to see if another full-time position is possible.

OLD BUSINESS

- HB505 is still in the process of being implemented with CHFS and ADC.

NEW BUSINESS

- Mrs. Bowers-Pryor made a motion to call a special meeting of the applications committee on September 22, 2025 at 3:00pm EST., to review possible changes to ADC applications. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Mrs. Matlock made a motion to allow Mrs. Traylor to order the COTY, PSS of the year and service member recognition plaques. Motion was seconded by Dr. Raglin, and the motion carried unanimously.
- Dr. Raglin made the motion to accept the following Committee designations:
 - Review Committee:
 - Leon Heaton
 - Karyn Hascal
 - Julie Bowers-Pryor
 - Stephanie Hoskins
 - Christopher Holcomb
 - Complaint Committee:
 - Danielle Matlock
 - Dr. Stephanie Raglin

- Shreeta Waldon
- Kevin Schmidt
- Application Form Committee:
 - Karyn Hascal
 - Dr. Stephanie Raglin
 - Danielle Matlock
 - Stephanie Hoskins

Motion was seconded by Ms. Hoskins and the motion carried unanimously.

LEGAL COUNSEL REPORT

- No report.

APPLICATION REVIEW

- Dr. Raglin made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Mrs. Matlock, and the motion carried unanimously. The Board entered closed session at 10:50 a.m.
- Dr. Raglin made a motion to enter open session at 1:32 p.m. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Mrs. Matlock made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Dr. Raglin, and the motion carried unanimously.
- Mr. Holcomb made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mrs. Bowers-Pryor, and the motion carried unanimously.

REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- No report.

TRAVEL AND LODGING

- Dr. Raglin made a motion to accept travel, Per Diem for the September 5, 2025, regular meeting. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Mrs. Matlock made a motion to accept per diem for the 2025 KAAP conference for the Clinical supervision training for Dr. Raglin and Mrs. Hascal to present. Motion was seconded by Mr. Schmidt, and the motion carried unanimously.

NEXT MEETING

- October 3, 2025 @ 10:00 a.m.

ADJOURN

- Mrs. Matlock made a motion to adjourn at 1:36 p.m. Motion was seconded by Ms. Hoskins, and the motion carried unanimously.

